



**Regular Meeting
September 27, 2023**

Meeting minutes of the Board of Directors of Fundy Regional Service Commission held on Wednesday, September 27, 2023, at the Rothesay Town Hall, 70 Hampton Road, Rothesay, NB.

1. Call to Order

Chair O’Hara called the meeting to order at 11:25 a.m.

2. Record of Attendance

Libby O’Hara	Chairperson, Quispamsis
Jim Bedford	Vice-Chair, Fundy St. Martins
John MacKenzie	Deputy Mayor, Saint John
Nancy Grant	Mayor, Rothesay
Brittany Merrifield	Mayor, Grand Bay-Westfield
Ray Riddell	Fundy Rural District
Robert Doucet	Mayor, Hampton

OTHERS

Phil Ouellette, Chief Executive Officer, FRSC
Cassie Silhanek, Recording Secretary, FRSC

GUESTS

Marc MacLeod, General Manager, FRSC

3. Approval of the Order of Business

Chairperson O’Hara called for approval of the agenda, with the addition of the closed session items as number 8.a) Canada Games Aquatic Centre, 8.b) Tonnage from King RSC 8, and 8.c) Letter to GNB.

Motion: To approve the September 27, 2023, Agenda, with three items added from closed as number 8.a) Canada Games Aquatic Centre, 8.b) Tonnage from King RSC 8, and 8.c) Letter to GNB.

Moved: Director MacKenzie
Seconded: Director Merrifield
Vote: *Motion Carried*

4. Disclosure of Conflict of Interest

None.

5. Approval of the Minutes

a. Approval of the August 24, 2023 meeting minutes

There was a quick note provided by CEO Ouellette that the FRSC will change the way that consent agenda items show up in minutes, stating that the previous practice was to state they consent items were approved, and moving forward they will each be listed and approved as one.

Motion: To approve the August 24, 2023, minutes as presented.

Moved: Director MacKenzie

Seconded: Director Riddell

Vote: *Motion Carried*

6. Consent Agenda

a. Planning and Building Development

Motion: To receive and file this report.

Moved: Director Grant

Seconded: Director MacKenzie

Vote: *Motion Carried*

7. Draft 2024 FRSC Budget Update

CEO Ouellette stated that there was a commitment to this update in July, and he is bringing this to the table before the October meeting with two main topics:

1. The Social Mandate - There is nothing in the 2024 budget that allocates resources to the “social mandate”. The Regional Strategy does not include this topic either, as the Province did not give this information on the Social Mandate in time for the Strategy and beginning of the budget process, and this will be looked at in 2024 to consider the application of this new mandate in 2025.
2. Draft 2024 Budget Presentation to Council(s) – The feedback of the FRSC member councils has been on the positive side, themes include questions on corporate and landfill costs.

Director Riddell left the meeting at 11:32 a.m.

Motion: To receive and file this report.

Moved: Director Merrifield

Seconded: Director Bedford

Chair O’Hara opened the floor for discussion of the motion.

Director Merrifield supports that the funds provided by the Province are important and indicated that these should be continued by the Province in the long term. Director Merrifield mentioned that with the summit being cancelled recently, it should be a point of advocacy from the FRSC that the ongoing support from the Province is necessary. In addition, Director Merrifield pointed out that if there is an

election, we should have an election readiness strategy in order to support these mandates and what our regional topics are important.

Vote: *Motion Carried*

Motion: That the Chair of the FRSC Board prepare a letter on behalf of the Board to the Minister on the fiscal summit, and that the letter emphasize the importance of the of the Fiscal Reform and sustainability of future local and rural district government funding.

Moved: Director Merrifield

Seconded: Director MacKenzie

Vote: *Motion Carried*

Motion: That CEO Ouellette develop an election readiness and post election onboarding strategy to present to the Board highlighting the advocacy points that the FRSC and FRSC Board of Directors find important.

Moved: Director Merrifield

Seconded: Director MacKenzie

Vote: *Motion Carried*

8. Motions Moved from Closed

a. Canada Games Aquatic Centre

Motion:

- (1) Direct CEO Ouellette to work with partners to initiate, at the earliest opportunity, a non-binding request for proposals on the Canada Games Aquatic Centre Enhancement Study as detailed in this report.
- (2) Upon completion of the request for proposals tendering and proposal evaluation, director CEO Ouellette to present to the Fundy Regional Facilities Committee in order to generate a recommendation to the FRSC Board of Directors, which would include financial expectations of the study.

Moved: Director Merrifield

Seconded: Director Bedford

Vote: *Motion Carried*

b. Tonnage to King

Chair O'Hara directed the Board that in the interest of disclosure, Director Doucet will be allowed to speak to the three proposed motions, should further discussion be necessary, but not vote on the resolutions due to his position within the Town of Hampton.

Motion:

- (2) To approve a one-year accommodation to allow for the continuation of solid waste tonnage from Ward 3 within the Town of Hampton to be disposed of at the Kings Regional Service Commission for fiscal 2024.

Moved: Director MacKenzie
Seconded: Director Grant
Vote: *Motion Carried*
Removed from Vote: Director Doucet

Motion:

- (1) To receive and file the letter from the Town of Hampton, dated September 7, 2023.

- (3) Direct the CEO to correspond with the Town of Hampton and the Kings Regional Service Commission to inform them of the Board's decision and conditions regarding the request and to request an acceptance confirmation from the Town of Hampton and the Kings Regional Service Commission.

Moved: Director MacKenzie
Seconded: Director Bedford
Vote: *Motion Carried*
Removed from Vote: Director Doucet

c. Letter from GNB

Motion: Direct CEO Ouellette submit a letter to the Government of New Brunswick on behalf of the FRSC requesting a full and independent audit of AIM's compliance with their Approval to Operate that is issued by the Province's Minister of Environment and Local Government.

Moved: Director MacKenzie
Seconded: Director Doucet
Vote: *Motion Carried*

9. Adjournment

Chairperson O'Hara called for a motion to adjourn.

Motion: To move to adjourn the open session at 11:49 a.m.

Moved: Director MacKenzie
Vote: *Motion Carried*

APPROVED (date) _____

Libby O'Hara, Chairperson

Cassie Silhanek, Recording Secretary