



**Fundy Regional
Service Commission**

**Commission de Services
Régionaux de Fundy**

Regular Monthly Meeting

August 27, 2018

Minutes of the meeting of the Board of Directors of Fundy Regional Service Commission (FRSC) held on Monday, August 27, 2018, at 10 Crane Mountain, Saint John.

1. Call to Order

The Board Chairperson, Gary Clark, called the meeting to order at 10:05am.

2. Record of Attendance

BOARD MEMBERS

Gary Clark, Chairperson, Mayor, Quispamsis
Glen Baxter, Vice Chairperson, Local Service District Representative
Bette Ann Chatterton, Mayor, St. Martins (absent)
Don Darling, Mayor, Saint John (absent)
Grace Losier, Mayor, Grand Bay-Westfield
Nancy Grant, Mayor, Rothesay
Brenda Rathburn, Local Service District Representative
Jim Bedford, Local Service District Representative
Sandra Speight, Local Service District Representative

OTHERS

Marc MacLeod, Executive Director, FRSC
Louise Lukeman, Recording Secretary, FRSC
Terry Keating, Dept. of Environment & Local Gov't
Ashely Perry, Junior Financial Officer, FRSC

3. Approval of Order of Business

Motion: To approve the August 27, 2018 agenda

Moved: Director Losier
Seconded: Director Grant
Vote: Motion Carried

4. Disclosure of Conflict of Interest

None

5. Approval of Minutes

An item in the July 26, 2018 Closed Session led to an unscheduled Open Session to approve the action. Hence, there were two Open Session minutes to approve.

(a) Open Session June 13, 2018

Motion: To approve the minutes of June 13, 2018

Moved: Director Baxter
Seconded: Director Rathburn
Vote: Motion Carried

(b) Open Session July 26, 2018

Motion: To approve the minutes of July 26, 2018

Moved: Director Losier
Seconded: Director Baxter
Vote: Motion Carried

6. Building and Planning Report – Brian Shannon

Brian Shannon was asked to the meeting to answer questions from Board members regarding the July 2018 Building and Planning Report.

1) It was asked if there was a reason for the significant difference, about half, between the low estimated construction value in July 2018 verses July 2017.

2) Would the flood be impacting the number of building permits issued in July 2017?

Though these questions were generally discussed and answered, it was agreed that more detailed answers would be given at the next meeting.

Motion: To receive and file the building and planning report as provided by Brian Shannon

Moved: Director Baxter
Seconded: Director Speight
Vote: Motion Carried

7. Finance

(a) 2nd Quarter – June 2018

The impact of the incoming flood debris, including payments from NB local government were discussed as per the impact on the positive surplus and cash flow on borrowing timing for Cell #8.

Motion: To receive and file the 2nd Quarter Statements as presented by Executive Director Macleod.

Moved: Director Grant
Seconded: Director Losier
Vote: Motion Carried

(b) Budget 2019

The balanced budget was presented by Executive Director MacLeod and was highlighted by no change in tip fee despite anticipated increased fuel costs and Worksafe NB premiums.

Motion: To approve the 2019 budget for distribution as per the legislation for the 45-day review.

Moved: Director Losier
Seconded: Director Grant
Vote: Motion Carried

8. McKendy Report

The McKendy report response was provided during the previous months for feedback to the Chapman Group for changes. Executive Director MacLeod offered the opportunity for further comments or changes.

Motion: To approve the final draft submitted by Tracy Chapman from the Chapman Group and send it to Province for review.

Moved: Director Grant
Seconded: Director Losier
Vote: Motion Carried

9. Adjournment

The likelihood of the September meeting being cancelled was discussed considering the focus on the budget and being Election Day. The next meeting would likely be the regular October meeting to be confirmed by staff at a later date.

Chairperson Clark called for a motion to adjourn

Motion: To adjourn the meeting at 11:20am

Moved: Director Baxter
Seconded: Director Speight
Vote: Motion Carried

APPROVED (date) _____

Gary Clark, Chairperson

Louise Lukeman, Recording Secretary