

**Board of Directors Meeting
December 11, 2013**

Minutes of the meeting of the Board of Directors of Fundy Regional Service Commission held on Wednesday, December 11, 2013 at Crane Mountain Road.

1. Call to Order

The Board Chairperson, Grace Losier, called the open session meeting to order at 9:04 a.m.

2. Record of Attendance

BOARD MEMBERS

Grace Losier, Mayor, Grand Bay-Westfield, Chairperson
Murray Driscoll, Mayor, Quispamsis, Vice-Chairperson
Bill Bishop, Mayor, Rothesay
Bette Ann Chatterton, Mayor, St. Martins
Mel Norton, Mayor, Saint John
Brenda Rathburn, Local Service District Representative
David Rogers, Local Service District Representative
Joan Seeley, Local Service District Representative
Sandra Speight, Local Service District Representative

OTHERS

Jack Keir, Executive Director
Mark McLeod, Fundy Region Solid Waste
Brian Shannon, Fundy Regional Service Commission
Ivan Corbett, Dept. of Environment and Local Government

3. Approval of Order of Business

The Chairperson asked for approval of the agenda as presented.

Motion: To approve the agenda December 11, 2013 as presented.

Moved: Director Norton
Seconded: Director Rathburn
Vote: Motion Carried

4. Disclosure of Conflict of Interest

None

5. Approval of the Minutes

Motion: To approve the minutes of November 22, 2013 closed session as presented.

Moved: Director Bishop
Seconded: Director Rogers
Vote: Motion Carried

Motion: To approve the minutes of November 22, 2013 open session as presented.

Moved: Director Driscoll
Seconded: Director Chatterton
Vote: Motion Carried

6. Year End Motions

Executive Director Keir and General Manager MacLeod advised that motions are required to move specified budgeted funds in 2013 for future use.

1) As per the requirement of the Canada Building Grant \$25,000.00 must be allocated yearly for the Material Recovery Facility.

Motion: To authorizes the 2013 transfer of \$ 25,000.00 to the General Capital Fund for the material recovery facility as per the Building Canada Fund Agreement.

Moved: Director Bishop
Seconded: Director Norton
Vote: Motion Carried

2) Funds are required to cap cells five and six in 2014 and the construction of cell seven in 2015.

Motion: The Commission authorizes the 2013 transfer of \$ 663,187.00 to the General Capital Fund for Cell Construction.

Moved: Director Norton
Seconded: Director Rogers
Vote: Motion Carried

3) As a requirement of the closure of the landfill a post closure fund has been established for the maintenance of the facility for approximately 30 years.

Motion: The Commission authorizes the 2013 transfer of \$ 101,401.00 to the Post Closure Fund.

Moved: Director Bishop
Seconded: Director Rathburn
Vote: Motion Carried

4) To make use of unused operating budget funds for capital purchases.

Motion: The Commission authorizes the 2013 transfer of \$120,000.00 to the General Capital Fund.

Moved: Director Norton
Seconded: Director Chatterton
Vote: Motion Carried

7. Motion to Adjourn

Motion: The Chair call for a motion to adjourn at 9:10 a.m.

Moved: Director Driscoll
Second: Director Seeley
Vote: Motion Carried

APPROVED (date) January 7, 2014



Grace Losier, Chairperson



Jeanne DeCourville, Recording Secretary

