

**Regular Monthly Meeting
October 27, 2016**

Minutes of the meeting of the Board of Directors of Fundy Regional Service Commission held on Thursday, October 27, 2016 at 10 Crane Mountain, Saint John.

1. Call to Order

The Board Chairperson, Gary Clark, called the meeting to order at 11:55 a.m.

BOARD MEMBERS

Gary Clark, Chairperson
Glen Baxter, Vice Chairperson
Bette Ann Chatterton, Mayor, St. Martins
Don Darling, Mayor, Saint John [*Absent*]
Grace Losier, Mayor, Grand Bay-Westfield [*Absent*]
Nancy Grant, Mayor, Rothesay
Brenda Rathburn, Local Service District Representative
David Rogers, Local Service District Representative
Sandra Speight, Local Service District Representative

OTHERS

Marc MacLeod, Executive Director
Terry Keating – Dept. of Environment & Local Gov't
Brian Shannon, Fundy Regional Service Commission

2. Approval of Order of Business

The Chairperson asked for approval of the agenda

Motion: To approve the October 27, 2016 agenda as presented.

Moved: Director Grant
Seconded: Director Rathburn
Vote: Motion Carried

3. Disclosure of Conflict of Interest

None

4. Approval of the Minutes

Motion: To approve the regular monthly minutes as circulated.

Moved: Director Rogers
Seconded: Director Speight
Vote: Motion Carried

5. Building and Planning Report

Motion: To receive and file the Building and Planning Report as presented.

Moved: Director Baxter
Seconded: Director Rogers
Vote: Motion Carried

6. EMO – Town of Rothesay Correspondence

Motion: To table item for discussion at a future meeting.

Moved: Director Grant
Seconded: Director Chatterton
Vote: Motion Carried

7. 2017 Budget Approval

Motion: To approve the 2017 Budget for the Fundy Regional Service Commission as presented.

Moved: Director Grant
Seconded: Director Speight
Vote: Motion Carried

8. Motion to Adjourn

Chairperson Clark asked that before the meeting is adjourned that the next meeting date be set.

Executive Director MacLeod advised that as in the past it is proposed that the November meeting be cancelled and the December meeting moved up from the regular schedule of the 4th Tuesday.** The purpose for the change in date is that the regular date will fall over the holidays as well there is a need to have year end items dealt with so the proposed dates are December 14th, 15th or 16th.

The next meeting date will be December 14, 2016 at 10:00 am.

****NOTE:-** Regular Monthly Meeting date of the 4th Tuesday of the month was set at the May 22, 2013 meeting and the necessary changes were recorded in the By-Laws.

Motion: To adjourn the meeting at 12:00 pm.

Moved: Director Baxter
Seconded: Director Rathburn
Vote: Motion Carried

APPROVED (date) December 11/16



Gary Clark, Chairman



Jeanne DeCourville, Recording Secretary

