



**Regular Monthly Meeting**

**February 10, 2021**

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Minutes of the meeting of the Board of Directors of Fundy Regional Service Commission held on Wednesday, February 10, 2021, at 10 Crane Mountain Rd., Saint John NB.

**1. Call to Order**

The Board Chairperson, Nancy Grant, called the regular board meeting to order at 10:54 a.m. noting that all COVID-19 regulations have been followed including active screening, physical distancing and the use of masks.

**2. Record of Attendance**

Nancy Grant	Chairperson
Jim Bedford	Vice Chairperson
Shirley McAlary	Deputy Mayor, Saint John
Gary Clark	Mayor, Quispamsis
Cindy MacCready	Local Service District Representative (Alternate)
Brenda Rathburn	Local Service District Representative
John Cairns	Local Service District Representative

**Absent**

Grace Losier, Mayor, Grand Bay-Westfield  
Bette Anne Chatterton, Mayor, St. Martins

**OTHERS**

Marc MacLeod, Executive Director, FRSC  
Alicia Raynes, Recording Secretary, FRSC  
Nick Cameron, Assistant Development Officer, FRSC

**3. Approval of the Order of Business**

The Chairperson asked for approval of the Order of Business

**Motion:** To approve the February 10, 2021 Agenda as presented with the re-numbering of number eight (8) "Adjournment" to number nine (9) and the addition of "Land Purchase Option – Exit" as number eight (8) moved from closed session.

Moved: Director Clark  
Seconded: Director McAlary

Vote: *Motion Carried*

**4. Disclosure of Conflict of Interest**

None

**5. Approval of the Minutes**

**Motion:** To approve the December 21, 2020 minutes as presented.

Moved: Director McAlary

Seconded: Director Clark

Vote: *Motion Carried*

**6. Planning – Building Inspection – December 2020, January 2021**

Nick Cameron, Assistant Development Officer, FRSC, presented both the December, 2020 Report and the January, 2021 Report for Building, Development & Planning for the Village of St. Martins & FRSC Rural areas. Year-to-date total estimated cost of construction at the end of December, 2020 was \$15,821,360 compared to 2019 which was \$10,223,000. This is an increase of over 50%. Year-to-date total estimated cost of construction at the end of January, 2021 was \$22,000 compared to January, 2020 in which no permits were issued.

Mr. Cameron advised that the Planning Review and Advisory Committee will be starting to work on the rural plans. Due to COVID, they will be focusing on the preliminary research phase which will not require public meetings or consultations.

**Motion:** To receive and file the Monthly Report for December, 2020 and January, 2021 as presented.

Moved: Director Rathburn

Seconded: Director McAlary

Vote: *Motion Carried*

**7. Finance – Bridge Financing – Cell #9 & Generator**

Chairperson Grant explained that an application was submitted to the Municipal Capital Borrowing Board to borrow for the construction of waste containment cell #9 and for the generator rebuild. It was further explained that under ministerial order number 21-0004, the Commission has received approval to borrow and pending the issue of long-term debentures with the New Brunswick Municipal Finance Corporation, the Commission will secure the funding from its' chartered bank.

**Motion:** To authorize short term loans with the Canadian Imperial Bank of Commerce in the amounts of \$250,000 and \$4,464,000 under the authority of ministerial order number 21-0004.

Moved: Director McAlary

Seconded: Director Clark

Vote: *Motion Carried*

**8. Land Purchase Option - Exit**

Executive Director MacLeod explained that in December of 2020, a request for extension on the 'option to purchase' was issued for the acquisition of the Pit and Quarry 'across the road' from Crane Mountain Landfill. The extension was denied and the Commission approved pursuit of a new agreement simultaneous with further information on a new liner. A new deal was not signed.

The deadline to include the benefits of the Pit and Quarry in construction of cell #9 had passed on January 31, 2021 and as such, the loss impact on the business case is significant. Coincidentally, it has been demonstrated that materials and expertise for a new liner were available at a cost savings. Additionally, in the region, there were fewer barriers than proceeding with the conditions of the EIA.

**Motion:** The Commission authorize the Executive Director to exit the pit and quarry acquisition strategy and to pursue approval for a new liner.

Moved: Director Clark  
Seconded: Director McAlary  
Vote: *Motion Carried*

Chairperson Grant called for a motion to adjourn.

**Motion:** To adjourn the meeting at 11:02 am.

Moved: Director Rathburn  
Seconded: Director McAlary  
Vote: *Motion Carried*

APPROVED (date) *March 22, 2021*

*Nancy Grant*  
Nancy Grant, Chairperson

*Alicia Raynes*  
Alicia Raynes, Recording Secretary