



**Regular Monthly Meeting
January 27, 2020**

Minutes of the meeting of the Board of Directors of Fundy Regional Service Commission held on Monday, January 27, 2020, at 10 Crane Mountain Rd., Saint John NB.

1. Call to Order

The Board Chairperson, Gary Clark, called the regular board meeting to order at 10:02 a.m.

2. Record of Attendance

Gary Clark	Chairperson
Glen Baxter	Vice Chairperson
Bette Anne Chatterton	Mayor, St. Martins
Don Darling	Mayor, Saint John
Nancy Grant	Mayor, Rothesay
Brenda Rathburn	Local Service District Representative
Jim Bedford	Local Service District Representative
John Cairns	Local Service District Representative

Absent

Grace Losier, Mayor, Grand Bay-Westfield

OTHERS

Marc MacLeod, Executive Director, FRSC
Alicia Raynes, Recording Secretary, FRSC
Nick Cameron, Recreation Facilitator, FRSC
Brenda MacCallum, Public Relations & Program Development Officer, FRSC
General Public

3. Approval of the Order of Business

The Chairperson asked for approval of the Order of Business

Motion: To approve the January 27, 2020 Agenda as presented.

Moved: Director Grant
Seconded: Director Rathburn
Vote: *Motion Carried*

4. Disclosure of Conflict of Interest

None

5. Approval of the Minutes

Motion: To approve the December 10, 2019 minutes.

Moved: Director Baxter
Seconded: Director Grant
Vote: *Motion Carried*

6. Tenders

a. Contract 2019-03 – Leachate Hauling

Director MacLeod noted this is the annual contract for backup trucking for storm events.

Motion: To award the contract to the lowest price bid of \$6.25 per metric tonne from Keel Construction Ltd.

Moved: Director Grant
Seconded: Director Cairns
Vote: *Motion Carried*

b. Contract 2019-04 – Supply of Aggregate

Director MacLeod discussed the need for aggregate at Crane Mountain Landfill for both daily cover and road construction material. A letter was provided by GEMTEC Consulting Engineers and Scientists Limited detailing their reasoning for disqualifying the lowest bid which was Tire Recycling Atlantic Canada Corporation (TRACC). It was recommended by GEMTEC that FRSC not accept tire derived aggregate (TDA) as daily cover and road construction material. TDA is not a natural aggregate and therefore does not meet the requirements specified in the tender. Additionally, TDA is not approved for use as a daily cover material by the Department of Environment and Local Government (NBDELG) under Crane Mountain Landfill's current Approval to Operate. Director MacLeod also noted that using TDA at Crane Mountain Landfill needs to be followed up further in order to determine if this type of material would be able to perform the function of intermediate cover. In addition, the price of TDA would be a more cost-effective option compared to the aggregate currently being utilized.

Motion: To award the contract to the 2nd lowest price bid as recommended by GEMTEC Consulting Engineers and Scientists Limited of \$7.10 per metric tonne from Keel Construction Ltd.

Moved: Director Grant
Seconded: Director Rathburn
Vote: *Motion Carried*

Note: It was agreed that item #7 on the Agenda relating to the CMEI Scorecard would be switched to #8 in anticipation of a possible late arrival of Director Losier.

7. Recreation Update – Nick Cameron

Nick Cameron, Recreation Facilitator with FRSC, provided an overall update on the Regional Recreation Plan. Some of the highlights included the accomplishments to date including a breakdown of the \$153,000 in funding that was secured for recreation projects in the Fundy Region. In addition, Mr. Cameron noted that the information gathered over the past three years is

being made available online. This information will provide recreation needs assessment for each LSD, highlight best practices for volunteer run recreation and identify themes and opportunities in the Fundy Region.

Motion: To receive and file the Recreation Plan Update as presented.

Moved: Director Darling
Seconded: Director Baxter
Vote: *Motion Carried*

8. CMEI Scorecard

At the October 2019 Commission meeting, the Commission was informed that a new method of project evaluation would be developed to provide the Commission with a clearer picture as to how projects were selected or disqualified for funding. In this manner the members could be more confident that community interests are being met in approving the project funding while still allowing for independence from the actual recommendation process.

A committee was formed with Director Jim Bedford, CMEI members Tom Simpson and Jim Stubbs, and Executive Director Marc MacLeod. A matrix was developed using the current application guidelines and a relative scoring grid with a low to high marking. There are sample considerations for each criterion and the criteria are weighted based on relative importance to the application. The matrix includes a scoring total which will rank the projects and result in a recommendation for funding allotment. The scorecard will be used independently by evaluators from CMEI and the average score will be reported to the final project list.

The scorecard, including criteria, considerations, scoring and ranking, were developed based on six-sigma principles and a number of similar matrixes from community funds. These included municipalities, levels of government, corporations and foundations. It was noted that the scorecard may be reviewed annually for effectiveness and applicability.

Motion: That this Scorecard be used by CMEI to evaluate future projects for consideration.

Moved: Director Darling
Seconded: Director Grant
Vote: *Motion Carried*

9. Plastic Bags – Gary Clark

Chairperson Clark removed himself as Chair at 10:42am in order to actively participate in the discussion surrounding the removal of single-use plastic bags from recycling. Specifically, Chairperson Clark addressed the letter that was sent to the FRSC from the Town of Quispamsis requesting that the deadline for accepting single-use plastic bags be extended beyond March 1, 2020. Several questions were raised during the discussion such as:

- Why the March 1st cut-off date, is it too soon?
- Has the FRSC considered what other jurisdictions are doing?
- Are there technologies out there that can use this material?
- Are there businesses that can be developed from this opportunity?

- Could we reconsider the quick approach and educate people to change over time?
- Companies in our area use plastics in their products so why are they not being used?

Director MacLeod responded that there were several contributing factors with regards to the cut-off date of March 1, 2020. Overconsumption of single-use plastic bags has become a world-wide problem. The best option is to eliminate them altogether. Director MacLeod reiterated that the common solid waste mantra is "Reduce, Reuse and Recycle." In order of importance, the focus needs to be on reducing the consumption of these single-use plastics. Most retailers now have reusable options available to their customers. The time to move with our communication plan is now as the summer is a more difficult time to capture the attention of the population and fall is too far away. It was also reiterated that this material is not used by any local company.

Director MacLeod invited Brenda MacCallum, Public Relations & Program Development Officer with the FRSC, to speak with regards to whether or not the FRSC has done enough research and exhausted all other options. Ms. MacCallum reiterated that all options have been exhausted, there is simply no market for these materials in our region. Other jurisdictions are either stockpiling or paying to dispose of the material, and the Crane Mountain Landfill has been stockpiling single-use plastic bags for the past 2 years. Without a market available, those bags will eventually end up in the landfill. The FRSC feels that putting the ban in place now will prevent even more plastic from ending up in the landfill in the future. Ms. MacCallum also commented that the FRSC needs to ensure that people are confident that the items that are listed as recyclable are actually being recycled.

It was asked how this would work with municipalities. It was noted that there are two steps in our action; what FRSC can do is take bags out of recycling. Second, what municipalities can do is ban single-use plastics through by-laws. FRSC will approach each community individually to support change to by-laws that would ban single-use plastics. Ideally, the FRSC would like to see the communities within the region adopt a by-law similar to that of Moncton/Dieppe. It's important to get these new by-laws in place to ensure that everyone is on the same page and that it actually creates a change in consumer behavior. Concurrently, FRSC will lobby the New Brunswick government for a provincial wide ban which would be more effective. The work has begun with staff from the municipalities. The timeline will be up to individual municipalities through their councils.

Motion: That Director MacLeod respond with a letter to the Town of Quispamsis stating that the FRSC will continue with the March 1, 2020 date on the ban and the reasons why.

Moved: Director Darling
 Seconded: Chair Clark
 Vote: *Motion Carried*

Chair Clark resumed his position as chair at 11:18am.

Chairperson Clark called for a motion to adjourn.

Motion: To adjourn the meeting at 11:19 am.

Moved: Director Grant
 Seconded: Director Rathburn

Vote:

Motion Carried

APPROVED (date) *Feb. 24, 2020*

Gary Clark
Gary Clark, Chairperson

Alicia Raynes
Alicia Raynes, Recording Secretary