



**Fundy Regional
Service Commission**

**Commission de Services
Régionaux de Fundy**

**Regular Monthly Meeting
January 24, 2022**

Minutes of the meeting of the Board of Directors of Fundy Regional Service Commission held on Monday, January 24, 2022, at 10 Crane Mountain Rd., Saint John NB via zoom.

1. Call to Order

The Board Chairperson, Brittany Merrifield, called the meeting to order at 10:00 a.m.

2. Record of Attendance

Brittany Merrifield	Chairperson
Jim Bedford	Vice Chairperson
Bette Ann Chatterton	Mayor, St. Martins
John MacKenzie	Deputy Mayor, Saint John
Libby O'hara	Mayor, Quispamsis
Ray Riddell	Local Service District Representative
Cindy MacCready	Local Service District Representative
John Cairns	Local Service District Representative

Absent

Nancy Grant, Mayor, Rothesay (joined at 10:04am)

OTHERS

Marc MacLeod, Executive Director, FRSC

Alicia Raynes, Recording Secretary, FRSC

Nick Cameron, Assistant Development Officer, FRSC

3. Approval of the Order of Business

The Chairperson asked for approval of the Order of Business

Motion: To approve the January 24, 2022 Agenda as presented.

Moved: Director O'Hara
Seconded: Director Bedford
Vote: Motion Carried

4. Disclosure of Conflict of Interest
None

5. Approval of the Minutes

Motion: To approve the December 20, 2021 minutes as presented.

Moved: Director MacKenzie
Seconded: Director Riddell
Vote: *Motion Carried*

6. Planning – Building Inspection – October, November & December, 2021

Nick Cameron, Assistant Development Officer, FRSC, presented the 2021 Reports for Building, Development & Planning for the Village of St. Martins & FRSC Rural areas for October, November and December, 2021. The year-to-date total estimated cost of construction at the end of December, 2021 was \$13,801,240 compared to 2020 which was \$15,821,360.

Mr. Cameron explained that a review of the PRAC By-Laws and Operating Procedures was conducted in the December PRAC meeting and there are recommended changes that will require board approval. These changes pertain to PRAC meeting times and are not considered to be of an urgent nature. They will be brought to the board once a new time has been established.

Mr. Cameron also announced that the new building inspector, Marc Goguen started in December. Currently, Senior Building Inspector, Brian Shannon, is still working and has been helping Mr. Goguen with the transition.

It was asked how the new white paper will affect planning and building inspection services. Mr. Cameron explained that there are a lot of unknowns at this time. There will be some changes to areas that are covered in our region, specifically the Hampton and Musquash areas.

It was asked how these changes will affect Envision Saint John, more specifically, will there be a duplication in services? There were also concerns that the white paper would undo the work that has been done so far with the Envision Saint John team. It was explained that there are no plans for duplication. The authority will line with the Regional Service Commissions with Envision Saint John being a partner. This will be put in place by the new transition leader, Wayne Tallon. Chairperson Merrifield explained that she and Executive Director MacLeod would be meeting with Mr. Tallon on Wednesday and board members were invited to send any questions they would like answered to her via email and she will address them with Mr. Tallon. The Chair reminded the Board to keep the questions within the scope of the subject matter.

It was asked whether or not there was an update on the St. Martins appeal. Executive Director MacLeod explained that information could not be discussed in an open session.

Additionally, members wanted to know if there was still work being done on the Musquash and St. Martins plans. Mr. Cameron explained that there is work being done with the Provincial Community Planning Branch and the LSD advisory committees to see how they want to move forward. It was further explained that if we want a new plan in place, it would have to occur quickly. Alternatively, we can do housekeeping amendments to address urgent issues.

Motion: To receive and file as presented.

Moved: Director O'Hara
Seconded: Director MacKenzie
Vote: *Motion Carried*

7. Finance – Compactor – MCBB Application

Executive Director MacLeod explained that at the November 2021 monthly meeting, the Commission approved a motion for the distribution of the intent to borrow \$1,300,000 for a new landfill compactor, as approved in the 2022 Capital Budget. To date, there have been no inquiries outside of meetings.

Motion: Be it resolved that the Fundy Regional Service Commission submit to the Municipal Capital Borrowing Board an application for authorization to borrow for a capital expense for the following purposes, amounts and terms:

Purpose: Environmental Health Services – General
Solid Waste Services – Landfill compactor
Amount: \$1,300,000
Term: \$1,300,000 for a term not to exceed 5 years

Moved: Director O'Hara
Seconded: Director Grant
Vote: *Motion Carried*

Chairperson Merrifield called for a motion to adjourn.


Motion: To adjourn the meeting at 10:23 a.m.

Moved: Director MacKenzie
Seconded: Director Grant
Vote: *Motion Carried*

APPROVED (date) March 28, 2022



Brittany Merrifield, Chairperson



Alicia Raynes, Recording Secretary