



Regular Monthly Meeting

July 25, 2022

Minutes of the meeting of the Board of Directors of Fundy Regional Service Commission held on Monday, July 25, 2022, at 10 Crane Mountain Rd., Saint John NB.

1. Call to Order

The Board Chairperson, Brittany Merrifield, called the meeting to order at 11:18 a.m.

2. Record of Attendance

Brittany Merrifield	Chairperson
Jim Bedford	Vice Chairperson
Bette Ann Chatterton	Mayor, St. Martins
John MacKenzie	Deputy Mayor, Saint John
Nancy Grant	Mayor, Rothesay
Libby O'hara	Mayor, Quispamsis
Ray Riddell	Local Service District Representative
Cindy MacCready	Local Service District Representative
John Cairns	Local Service District Representative

Absent

OTHERS

Marc MacLeod, Executive Director, FRSC

Alicia Raynes, Recording Secretary, FRSC

Nick Cameron, Assistant Development Officer, FRSC

3. Approval of the Order of Business

The Chairperson asked for approval of the Order of Business

Motion: To approve the July 25 2022 Agenda as presented with the re-numbering of number ten (10) "Adjournment" to number 11 and the addition of number ten (10) "Hampton Mayor – Board membership" moved from closed session.

Moved: Director O'Hara

Seconded: Director Riddell

Vote: Motion Carried

4. Disclosure of Conflict of Interest

None

5. Approval of the Minutes

Motion: To approve the May 30, 2022 minutes as presented.

Moved: Director Chatterton
Seconded: Director Bedford
Vote: *Motion Carried*

6. Consent Agenda – None

7. Planning – Building Inspection – May & June 2022 – Nick Cameron

Nick Cameron, Assistant Development Officer, FRSC, presented the May and June, 2022 Reports for Building, Development & Planning for the Village of St. Martins & FRSC Rural areas. Year-to-date total estimated cost of construction at the end of May, 2022 was \$6,865,000 compared to 2021 which was \$3,533,740. Year-to-date total estimated cost of construction at the end of June, 2022 was \$10,476,500 compared to 2021 which was \$6,638,740.

Mr. Cameron also noted that an application for a Lobster Holding Facility in Dipper Harbour was received but was transferred to the Southwest RSC due to a potential conflict of interest with Commission staff. Any variance considerations will still remain with the FRSC PRAC.

Motion: To receive and file as presented.

Moved: Director O'Hara
Seconded: Director Bedford
Vote: *Motion Carried*

8. Finance – Q2 2022

Executive Director MacLeod presented the Q2 2022 Financial Statements explaining that as per legislation, a statement of performance must be submitted every quarter. Currently the FRSC is sitting in a favorable position with a surplus of approximately \$882,000 which is mostly related to timing in operations.

It was highlighted that recycling markets are doing well at the current time, however fuel costs are extremely high. It was also noted that the FRSC will be putting out a notice regarding the further closure of our blue bin depots at the end of August. Additionally, it was explained that we are not seeing the production that we anticipated from our generation system which is the reason for lower revenue.

Motion: To receive and file the Q2 2022 Financial Statements as presented.

Moved: Director MacKenzie
Seconded: Director O'Hara
Vote: *Motion Carried*

9. Minister of Local Government Letter

A copy of a letter from the Minister's office directed to Chairperson Brittany Merrifield was provided. The letter was in response to a request for financial support for community stakeholders involved in addressing the new mandated services for the RSCs. It was explained in the letter that there is no formal compensation for those involved.

Motion: To receive and file as presented.

Moved: Director O'Hara
Seconded: Director Chatterton
Vote: *Motion Carried*

10. Hampton Mayor – Board membership

The Hampton Mayor board membership was discussed. It was determined that the only mechanism for the Hampton Mayor to participate in discussion on Local Government Reform was to form an ad hoc committee on the topic under the bylaws. It was recommended that the ad hoc committee include all board members and the Mayor of Hampton retaining the structure of the board, except votes would be recommendations to be considered by the Board at a later time.

Motion: To create an ad hoc committee comprised of all RSC board members and the Mayor of the Town of Hampton to report to the Board on matters relating to the Town of Hampton becoming a member of FRSC in 2023.

Moved: Director MacKenzie
Seconded: Director Bedford
Vote: *Motion Carried*

Chairperson Merrifield called for a motion to adjourn.

Motion: To adjourn the meeting at 11:39 a.m.

Moved: Director MacCready
Seconded: Director Riddell
Vote: *Motion Carried*

APPROVED (date)

Aug. 29, 2022

Brittany Merrifield, Chairperson

Alicia Raynes

Alicia Raynes, Recording Secretary